



# Treasurer

Appointment Brief  
July 2026



# Welcome

On behalf of the Board of Trustees, it is my great pleasure to invite you to apply for the position of Treasurer at Porchlight.

---

This is an important and timely moment for our organisation. As pressures on housing, mental health services, and the cost of living continue to intensify, more people than ever are at risk of homelessness, poverty, and social exclusion. Across the communities we serve in Kent, we are seeing increasingly complex need – requiring thoughtful, coordinated, and sustainable responses.

Porchlight has been supporting people when it matters most for over 50 years. Our vision is a safe home, better life, and fairer future for everyone. Each year, we work alongside thousands of individuals and families, helping them overcome challenges related to housing, mental health, and financial hardship. Our approach is rooted in compassion, partnership, and early intervention – ensuring that people not only find immediate support but are empowered to build lasting independence.

We are a committed and values-driven organisation, with a strong emphasis on dignity, respect, and inclusion. Our teams work tirelessly to support people facing some of the most difficult circumstances, and we are proud of the impact we achieve together.

At the same time, we recognise that the scale of the challenges we face continues to grow, and we are ambitious about strengthening our reach, resilience, and long-term sustainability.

As we look to appoint our next Treasurer, we are seeking an individual who can provide strong financial oversight and strategic insight at Board level. You will play a vital role in ensuring robust governance, supporting effective decision-making, and helping to guide Porchlight through an increasingly complex operating environment. We are particularly interested in candidates who bring both professional expertise and a genuine commitment to our mission and values.

This is a meaningful opportunity to contribute to an organisation that is making a tangible difference in people's lives every day. I hope you will consider joining us at this critical time, helping to shape our future and strengthen our impact.

Thank you for your interest in Porchlight. We look forward to learning more about you.

Patrick Fuller  
**Chair, Porchlight**

# About us

Porchlight is a leading homelessness and social inclusion charity, supporting vulnerable and isolated people to build safe, independent lives.

Founded in 1974, the organisation was established to address the devastating effects of homelessness and today works more broadly to tackle the causes and consequences of poverty, inequality, and poor mental health. Porchlight operates across Kent, providing holistic, person-centred support to individuals and families when they need it most.

At the heart of Porchlight's work is a simple but powerful vision: a safe home, better life, and fairer future for everyone. Its mission is to be there for people when it matters most; to offer safety, stability and respect; to empower people to live the life they want; and to fight for lasting change.

The organisation recognises that homelessness is rarely a standalone issue and instead takes an integrated approach to supporting people facing multiple, overlapping challenges, including housing insecurity, mental health needs, unemployment, and financial hardship. By breaking down these barriers, Porchlight empowers individuals to rebuild their lives and reach their full potential.

The need for Porchlight's work is significant and growing. Across the UK, rising living costs, housing shortages, and widening inequalities have increased the risk of homelessness and poverty. In Kent and surrounding areas, rough sleeping and hidden homelessness remain pressing issues, with individuals and families often

experiencing complex needs requiring long-term, coordinated support.

Porchlight plays a vital role in responding to this challenge - working both to provide immediate support and to prevent people from reaching crisis point.

## **Porchlight's approach is grounded in partnership and early intervention.**

The organisation supports around 6,000 individuals and families each year, delivering tailored services that respond to each person's circumstances.

These services span:

### **Housing and homelessness support**

Providing supported accommodation, outreach to rough sleepers, and tenancy support to help people secure and sustain safe housing.

### **Mental health and wellbeing**

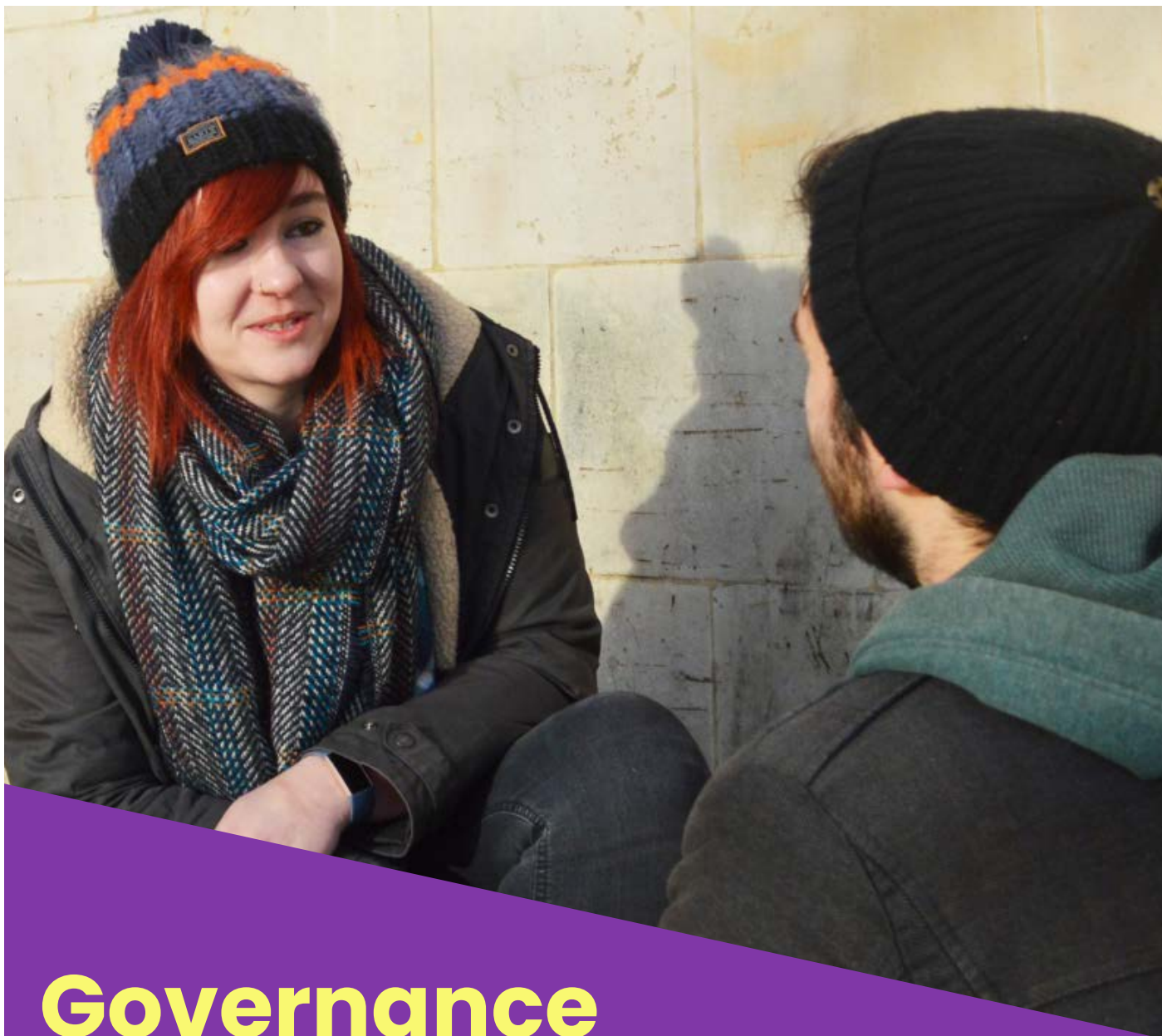
Delivering integrated support to address mental health challenges and improve overall wellbeing.

### **Advice and guidance**

Supporting people with issues such as debt, benefits, and daily living skills to enable long-term stability.

### **Prevention and community support**

Working in local communities to identify risk early and provide support before problems escalate into crisis.



# Governance

---

Porchlight is governed by a committed and experienced Board of Trustees, bringing a diverse range of expertise across housing, health, social care, public services, and the voluntary sector. The Board provides strategic oversight and ensures the organisation remains focused on delivering its mission to support people experiencing homelessness, poverty, and inequality.

Trustees are actively engaged in supporting the organisation's leadership, providing guidance

and constructive challenge to ensure effective governance, strong performance, and long-term sustainability.

The Board meets four times a year in person in Kent and is supported by a number of sub-committees, which meet four times annually online, enabling more detailed focus on key areas of the organisation's work. Additionally, there is one board away day per year.

# Equity, Diversity and Inclusion Statement

Porchlight is committed to building a diverse, inclusive, and equitable organisation where everyone feels valued, respected, and supported.

Reflecting its mission and values, Porchlight is dedicated to ensuring that colleagues from all backgrounds can thrive and bring their full selves to work.

Working with people experiencing homelessness, poverty, and mental ill health, Porchlight recognises the importance of understanding lived experience and embedding this insight into the organisation's approach. It actively seeks to ensure that the voices of those it supports help to inform decision-making, service design, and strategic priorities.

Porchlight is committed to creating an inclusive culture through strong wellbeing

support, equitable policies, and ongoing learning and development opportunities for staff. The organisation values collaboration and compassion, and works to ensure that diversity of thought and experience strengthens its impact.

Porchlight is also committed to fair and inclusive recruitment practices. It aims to ensure that opportunities are accessible to all, with transparent and equitable selection processes. Applications are welcomed from candidates of all backgrounds, particularly those with lived experience, and reasonable adjustments will be made to support candidates throughout the recruitment process.

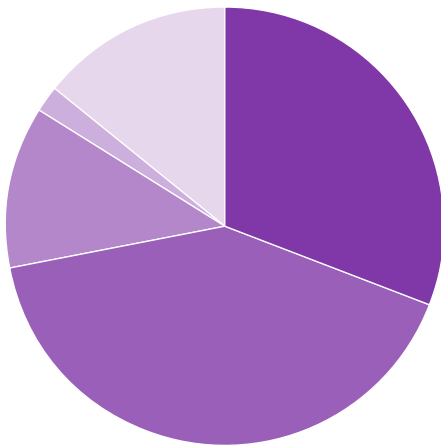


# Finances

Porchlight has navigated recent years of financial challenge while undertaking significant transformation to strengthen its long-term sustainability. During this period, reserves were used deliberately to support operations and maintain vital services. In the year ending March 2026, the charity returned to surplus, demonstrating the impact of strong financial management and operational stability.

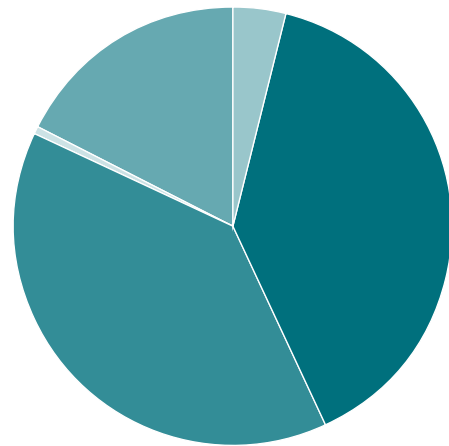
Porchlight retains sufficient cash to meet its commitments and support planned activity. Looking ahead, the organisation is focused on development and growth, while continuing to replenish reserves prudently toward target levels. This balanced approach ensures Porchlight can invest in its future while maintaining resilience and good stewardship of charitable resources.

Income 2025/26  
Total £12.2M



- Rental Income 31%
- Local Authorities 41%
- NHS Contracts 12%
- Other Grants 2%
- Fundraising 14%

Expenditure 2025/26  
Total £10.8M



- Raising Funds 4.0%
- Homelessness 39.2%
- Mental Health 38.8%
- Communities 0.5%
- Support Costs 17.5%

# Role Description

## Treasurer

**Remuneration:** The Treasurer role is a voluntary position so is not accompanied by any financial remuneration, but reasonable expenses may be claimed.

**Location:** Kent or surrounding areas

**Time Commitment:** Four Board meetings per year, held in person, alongside four online Finance and Audit Committee meetings. There will also be ad hoc engagement with the Finance Director and Chief Executive, as well as one annual team day.

**Reporting to:** Chair of Trustees.

**Direct Reports:** None



# Key Responsibilities

As Treasurer of Porchlight, you will provide strategic financial oversight and governance, ensuring the charity's financial sustainability and integrity.

---

## Your responsibilities will include:

- **Financial Oversight:** Maintaining an overview of the organisation's financial position, ensuring its ongoing viability, and alerting the Board to any emerging financial risks or issues.
- **Governance & Compliance:** Ensuring that proper financial records, controls, and procedures are in place, and that the organisation complies with its governing document, charity law, company law, and relevant regulations.
- **Committee Leadership:** Chairing the Finance and Risk Committee, ensuring effective financial management, robust risk oversight, and the implementation of strong internal controls.
- **Strategic Contribution:** Contributing actively to the Board in setting strategic direction, defining goals and targets, and evaluating organisational performance against these objectives.
- **Financial Planning & Insight:** Appraising the financial viability of plans, proposals, and business cases, and supporting informed decision-making across the Board.
- **Financial Stewardship:** Overseeing the proper management and investment of the charity's resources, ensuring they are applied solely in furtherance of Porchlight's charitable objectives.
- **Board Engagement:** Supporting fellow Trustees in understanding their financial responsibilities, presenting and interpreting financial information in a clear and accessible way.
- **Audit & Assurance:** Overseeing the management and continuous improvement of audit and assurance processes, while maintaining effective relationships with external auditors and other key stakeholders to ensure robust governance and compliance.

# Person Specification

---

- **Financial Leadership:** A proven track record of providing strong financial leadership, with the ability to lead and work collaboratively with senior staff, including a Finance Director.
- **Financial Expertise:** Strong knowledge of financial management and practice, ideally with experience in the charity sector and familiarity with relevant regulatory frameworks (e.g. the Charities Act).
- **Governance Understanding:** A clear understanding and acceptance of the legal duties, responsibilities, and liabilities of trusteeship.
- **Financial Analysis:** Strong analytical skills, with the ability to assess financial data, evaluate proposals, and understand their broader implications.
- **Committee Experience:** Experience of contributing to, or chairing, finance and/or audit committees, with an understanding of risk management and financial controls.
- **Strategic Thinking:** Ability to think strategically and contribute to long-term planning, ensuring financial considerations are aligned with organisational goals.
- **Communication Skills:** Ability to communicate complex financial information clearly and effectively to a range of stakeholders.
- **Commitment to Purpose:** A strong commitment to Porchlight's mission and to supporting people experiencing homelessness, poverty, and inequality.



# How to Apply

To apply for the role, please upload your CV together with a supporting statement of no more than 500 words via the Prospectus website.

For guidance on formulating your supporting statement, please review our guide [here](#).

Please ensure that you have included a telephone number, as well as any dates when you will not be available or might have difficulty with the recruitment timetable.

If you wish to apply using an alternative format please contact Prospectus on 020 7691 1920 or email:

[executive.admin@prospect-us.co.uk](mailto:executive.admin@prospect-us.co.uk)

Applications via the Prospectus website should be made at:

<https://prospect-us.co.uk/job/195235>

At Prospectus we believe passionately that a truly inclusive workplace leads to increased social impact. We are committed to supporting our clients build more inclusive teams. To understand how we are performing, we ask that you kindly complete the brief equal opportunities questionnaire when you submit your application via our website. Please be assured that your responses are kept confidential, separate from your candidate record, are not part of any application you make, and that the consultants never see individual responses to the questionnaire.

## Recruitment Timetable

### Deadline for applications:

5th August

### Interviews with Porchlight:

w/c 10th August

## Queries

If you wish to have an informal discussion about the opportunity, please contact our retained advisors Rhys Barber at Prospectus on 020 7691 1920, or email:

[Rhys.Barber@prospect-us.co.uk](mailto:Rhys.Barber@prospect-us.co.uk)



**Created by the Prospectus  
Advertising team.**

Prospectus Ltd  
20-22 Stukeley Street  
London, WC2B 5LR